

MINUTES

Howley Grange PTA Minutes

January 12th, 2012

In attendance

Sue Whitehouse (SW)
Julie Egerton (JE)
Doreen Corser (DC)
Paula Bates (PB)
Liz Cottle (LC)
Tracy Worton (TW)
Alison Hope (AH)
Nic Cannings (NC) - Secretary
Zoe Cilliers (ZC) - Treasurer
Zillah Williams (ZW) - Chair
Angela Lewis (AL) - Deputy Head

Apologies

Simon Duncan (SD)
Dave Hill (DH)
Glen Nicholls (GN)
Nicki Bolton (NB)
Kate Wolstencroft (KW)
Anna McSporrان (AMc)
Amanda Simons (AS)
Julia Cannings (JC)

Welcome

The meeting was called to order by ZW at 7:17 p.m.

Apologies and approval of the last meeting's minutes

Apologies were submitted and the minutes from the last meeting were circulated and unanimously approved

Ladies Pamper Evening

- 👉 Due to the lack of promotion a decision was made to push the evening back to the 24th February. Time to be set as 7-10.30 pm
- 👉 Table Pitches to be sold at £5 plus 10% of the take.
- 👉 PB to talk to Hairdresser contacts in School and Avon contacts.
- 👉 ZW to organize Forge Organics – Nail Technicians, Also speak to Sarah's Rose Garden for Scented Candles etc., and speak to contact re: Cupcakes
- 👉 SW to speak to Oriflamme contact
- 👉 ZC to talk to contacts for "Colour Me Beautiful" and "House of Colour"
- 👉 DC to arrange contact for Handbags & Scarves
- 👉 JC to speak to Hotel Chocolat contact.
- 👉 LC to contact Halesowen College Re: Final Year beauty Technicians / Hairdressers for Styling.
- 👉 NC to send Letter out by end of next week for people to book Tables. NC also to sort Bar.

Minibus Update

AL thanked everyone on behalf of SD and all at school. ZW in particular expressed a thank you to NB. AL advised that SD is still to arrange a full press Junket and NB to be invited to attend as representative of PTA for official "handover". The Minibus itself is already to go, 2 teachers are already covered to drive.

Fete Organisation – Setting up Sub Committees

- 👉 AH, JE & TW have volunteered for the Teddies
- 👉 AS (and husband Ben) names put forward for helping organize the Programme? Ben also suggested to look into fixing the PA system.
- 👉 KW put forward once again for Raffle and Silent Auction. ZC suggested possibility of KW mentoring someone to cover in her absence?
- 👉 Kitchen: PB volunteered to order food and work the kitchen with Lisa, Amanda and one other?
- 👉 Licences: ZW to organise
- 👉 Beat the Goalie: ZW has a contact to hire the inflatable Goal for £50. PB to ask her son if he will be the Goalie. Felt that more can be made if we have smaller prizes and it will be a prize every time,

- giving a consolation prize for those who don't win. (Football if you win, chocolate football if you don't? or Keyring possibly?)
- 🔪 Nail Technicians want to have a bigger site if possible
 - 🔪 ZW to ask again about "borrowing" stalls from Lapal – SW said that Human One Armed Bandit in particular was very impressive.
 - 🔪 ZC to ask Martin Matthews about the Cricket
 - 🔪 TW has said that her husband Adrian has offered his services to fix any stalls that may need it but will require plenty of notice. LC to check the lock up for stalls in need of repair.
 - 🔪 LC also volunteered to approach Timmins Dance Academy
 - 🔪 ZW to look into sourcing crockery
 - 🔪 PB mentioned approaching after school Indian Drumming club
 - 🔪 Mug stall not successful last year – this year a combination of Mugs /Jars to be used instead. Children can provide either or.
 - 🔪 ZW to speak to Mike Jeynes to ask for Army Cadets assistance again
 - 🔪 PB to talk to Inflatables contact – looking for 1 for under 5's, and 2 further plus a Slide.
 - 🔪 Kids Stalls: Shirley Phillips and Anna McSporran were put forward to coordinate the pocket money stalls – e.g. Hook a Duck, Roll a Penny etc.
 - 🔪 DC and ZC to sort out Finances on the day. Agreed to make sure that a sensible pricing strategy adopted across the board and to have plenty of change / bigger floats
 - 🔪 TW, LC & AS Volunteered to run the Barbecue – Soft Drinks to be sold next to Barbecue
 - 🔪 Martin Cottle will run the Bar with Pete Corser if NC not available

Any other Business

- 🔪 Santa's Breakfast made a "loss" of £7.30. As near as break even as possible – the event was a huge success
- 🔪 Christmas Hamper Raffle mad a total of £549.55 - £274.77 of this has been donated to Children in Need on behalf of School
- 🔪 PB stated that so far we have raised £350 from Portrait Photography. He has agreed to archive the photos so that people can get further prints in the future and we will continue to get the same commission.
- 🔪 ZW advised that there have been some responses re: the appeal to get an independent accountant to review the last 3 years audited accounts.
- 🔪 LC tabled a Christmas card designs referral – there are a couple of schemes available Children submit designs which are then printed and a commission is paid for each set of cards sold. They cover other seasonal events than just Christmas, may be worth looking into at a future point.

The next meeting will be scheduled in due course to finalize the details of the Ladies Pamper Evening.

Meeting was closed at 8.50p.m.