

12 January 2011

Dear Parents

**Spring Term 2011 ~ Parents Evening**

In response to comments and requests from many of you, we are changing the format of this term's Parents Evening. We are offering a choice of two evenings, one with early appointment times and one with later appointment times. We hope this will enable more of you to have the opportunity to come into school to discuss your child and their progress with their teacher.

**Wednesday 9 February 3.30 – 5.30pm**

**Thursday 10 February 6.00 – 8.00pm**

Mrs Beck will be available on both evenings, outside Mr Duncan's room on the landing.

We are hoping all parents will be able to attend as we find these opportunities for discussion extremely valuable. We should like the child to be with the parents when speaking to the teacher in order to create a positive three-way conversation and therefore avoid any misunderstandings.

**Please indicate on the slip below which evening you would like to attend. We will then be able to allocate appointment times for each evening.**

Yours sincerely

Martin James  
Headteacher

.....  
**HOWLEY GRANGE PRIMARY SCHOOL ~ SPRING TERM '11 PARENTS EVENING**

Child's Name: .....

Class: .....

We would like to attend Parents Evening on:

Wednesday 9 February 3.30 – 5.30pm YES / NO

Thursday 10 February 6.00 – 8.00pm YES / NO

*Please return this slip to school by Monday, 17 January 2011.*